

Registration for students transferring from another DSBN school

Please visit <https://student-transfer.dsbn.org/>

Registration for students New to DSBN or returning from another board

Please follow the instructions below for online registration. We ask that you use a home computer (not a tablet or phone) and open the link with a Chrome or Edge browser.

The first step is to create your account:

1. Go to: <https://dsbn.myontarioedu.ca/aspen/logon.do>
2. Click 'Request an account'
3. On the next screen click, 'I am a parent/guardian registering my child online.'
4. Click 'Next'
5. Where indicated, enter your name & phone number
6. Click 'Next Step'
7. Enter account info (email, password, security question)
8. Click 'Create My Account.'

The second step is to verify your account:

1. Click the 'close' button.
2. Open the email that you used to create the account and click on "Click here" to activate your account.

The third step is to log in and complete the registration form:

1. Go back to: <https://dsbn.myontarioedu.ca/aspen/logon.do> - enter your Login ID and password, and click 'Log On.'
2. Click the '+Initiate' button (right-hand side)
3. Follow the instructions on the screen to enter information in each tab.

If possible, please print off, sign, and return your completed registration package to cwd@dsbn.org. If needed, you can sign the paperwork when you come for an appointment at the school.